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## **POSTER SPECIFICATIONS AND INFORMATION**

1. Poster set-up time is Saturday morning from 10:30 am – 12:00 noon. Refer to Conference Program for Room location.
2. Presenters must bring their own poster supplies, such as poster, push pins, scissors, tape, etc.
3. Poster tear-down is Saturday afternoon no later than 4:30 pm. Any materials left on display boards after 4:30pm are not the responsibility of the FMEC NE Region Meeting and may be discarded.
4. Poster presentation area is a 6 X 6 cork-board surface mounted on an easel. Each easel will be numbered to display one (1) poster. Presenters should refer to the Conference Program to find their Poster Number.
5. Judging of poster presentations will take place immediately after Saturday lunch from approximately 1:00 pm to 2:00 pm. Presenters should eat lunch and then move to their poster presentations to answer any questions from the judges. Poster presentation winners will be announced on Sunday morning before the plenary speaker.

